

**PINOLE FINANCE SUBCOMMITTEE
MINUTES
JUNE 3, 2021**

A. CALL TO ORDER

Mayor Martinez-Rubin called the meeting to order at 3:07 p.m. The meeting took place via Zoom teleconference and was broadcast from Pinole City Hall Chambers, 2131 Pear Street, Pinole, CA.

Board Members Present:

Mayor Martinez-Rubin
Mayor Pro Tem Salimi
Treasurer Swearingen

Staff Members Present:

City Manager, Andrew Murray
Assistant City Manager, Hector De La Rosa
City Attorney Eric Casher
Finance Director, Markisha Guillory
Senior Project Manager Misha Kaur
City Clerk, Heather Iopu
Fire Chief, Chris Wynkoop

B. PUBLIC COMMENT

There were no speakers.

C. CONSENT ITEMS

There were no Consent Items.

D. BUSINESS ITEMS

1. Revised Proposed FY 2021/22 Five-Year Capital Improvement Plan (CIP)
[Review and Provide Direction (Kaur)]

Senior Project Manager Misha Kaur presented a PowerPoint presentation of the Revised Proposed FY 2021/22 Five-Year Capital Improvement Plan (CIP) previously presented to the Finance Subcommittee on May 12, 2021 and to the Planning Commission on May 24 to ensure consistency with the General Plan with the document having been revised to incorporate recommendations received at each of the meetings.

Treasurer Swearingen asked of the status of the Eucalyptus Tree Plan in Old Town between John Street and Pinole Valley Road and commented while some of the trees had been cut down and an arborist and soils reports identified the trees to be removed or preserved, homeowners along the street remained unhappy and were of the opinion trees were still in danger. He asked whether there were plans to remove more trees, and City Manager Andrew Murray reported the project had been a Council Request for a Future Agenda Item to be discussed as part of the CIP. He was unaware the City made a commitment for additional thinning of the trees.

Treasurer Swearingen recalled there had been concern whether the trees were on City-owned or homeowner's property with the City to address the situation regardless of whose property the trees were located.

Ms. Kaur stated the project had not come to her attention, she was unaware of the soils report, but understood the project had been discussed by staff. Mr. Murray suggested more research be done and the staff report could include additional research and background information on the project before the CIP was presented to the City Council. Additional input could be requested from Fire Chief Wynkoop. If the trees were located on public land they would be addressed as part of regular wildland maintenance activities.

Mayor Martinez-Rubin acknowledged residents' concerns with the tree grove, the fact the work was partially done, and there had been issues of safety.

Treasurer Swearingen understood the property was not desirable for development and some of the trees may be endangered and another arborist report may be warranted. He also referenced the Roadway Management Program and Funding project, noted the project was not near completion, and had not been funded although funding was available through 2021 or 2022. He asked staff to clarify the funding source. As to the Faria House Funding project, he hoped the City Council would prioritize the project, the building had been donated to the City from the Faria family, and it needed to be restored soon since the longer they waited it could cost more to refurbish. He asked the City Council to consider the project as an upcoming project to be revisited and funds set aside to refurbish the building and so that at the very least it could be resalable.

Mayor Martinez-Rubin clarified the Faria House had not been donated by the Faria family but purchased by the City of Pinole which should be reflected in the Final CIP.

Treasurer Swearingen referenced the Emergency Power for Critical City Facilities project, he suggested it was critical due to potential fire danger. He suggested the project be funded, staff investigate the cost of a generator, and the project prioritized at the top of the list. He also commented on the use of Rule 20A funds, which had been identified in the CIP. He asked whether the City would receive funds from the Metropolitan Transportation Commission (MTC) for future projects.

Ms. Kaur identified two projects that had been programmed to receive One Bay Area Grant Program (OBAG) 2 funds and the City had been recommended for Transportation Development Act (TDA) funds which were also funneled through MTC for the installation of a High-Intensity Activated Crosswalk Beacon (HAWK) at Appian Way and Marlesta Road.

Treasurer Swearingen referenced city street improvements and encouraged better reporting to residents when streets were planned for any improvements, and Ms. Kaur advised that the Pavement Maintenance and Rehabilitation Program had been described in the CIP with a fix-it-first approach. Once the streets were selected for repair and a bid package was prepared, it would be posted on the City's website to inform the public which city streets were scheduled for improvements. The City received a grant from the MTC for a consultant to visually inspect all street sections to be compared to the next round of the budget options report and which dictated the specific streets for repair.

Mr. Murray suggested more thought could be given on what information was provided to the public on when or which City streets would be repaved subject to available revenue resources.

Ms. Kaur suggested the resolutions for Senate Bill (SB) 1 funds could also be added to the CIP once approved by the City Council.

Treasurer Swearingen asked whether the Senior Center Auxiliary Parking Lot project had been funded for FY 2022/23 or was the project unfunded, to which Ms. Kaur advised the project had been funded through Measure S.

Treasurer Swearingen also spoke to the lack of landscaping around City Hall and suggested funds be added to the budget to allow planting in the existing pots in addition to the repainting of City Hall to better improve the appearance of the building to the public. As to the Status of Fields and Recreation Facilities project, specifically the Pinole Valley Soccer Field, he suggested it be considered for other options such as a picnic area or running and walking track around the outside of the field. He suggested the use of the field be revisited rather than spending more money on grass and maintenance.

As to Unfunded Projects, Treasurer Swearingen reiterated the Faria House Funding project needed to move forward; as to the Railroad Bridge Removal and Replacement, project he asked for more details since he understood it was going to be opened up for vehicular traffic and was informed by Ms. Kaur the Flood Control District had asked the City to remove the bridge, although staff was unsure the City was the agency responsible for its removal and more research was needed.

Treasurer Swearingen otherwise asked that \$30,000 be budgeted for the Car Show activities in the future and that the City Council consider the request for next year's budget since he understood the operators were leaning towards moving the event to the City of Hercules.

Mr. Murray suggested that issue could be discussed as part of agenda Item D2.

Mayor Pro Tem Salimi referenced the City of Pinole, FY 2021/22 Through FY 2025-26, Five-Year CIP Funded Summary Table, and clarified with staff the figures shown, and suggested the information could be better explained. He also clarified with staff the total amount of unfunded and unprogrammed projects, some of which had included cost estimates and Ms. Kaur suggested the total cost for unfunded projects may be roughly in the range of \$45 million since the Roadway Management Program and Funding project itself was in the \$42 million range.

Mr. Murray explained that pursuant to Pavement Condition Index (PCI) standards it would cost the City around \$45 million to bring all City roads to a good condition. Funding, timing, and revenue sources were more complicated, and possibly a new revenue source may have to be considered. The same issue had been raised by the City Council as a Council Request for a Future Agenda Item in terms of where were the needs, how will the City come up with the money, and which question could not be answered at this time until they complete the strategic planning process through a complete condition assessment of all City assets prior to any planning. Once they had that number, strategizing would be required through the exploration of long term financial planning options.

Mayor Pro Tem Salimi also clarified with Ms. Kaur Measure S 2014 had historically provided \$250,000 into Fund 325, City Street Improvements, and an additional \$250,000 into Fund 377, Arterial Streets Rehabilitation, with some of the monies in those funds directly from Measure S.

Mr. Murray provided additional details on the Five-Year Expenditure Plan for Measure S 2014 and Director Guillory provided further clarification on this topic, with a Measure S Funds table showing the funds schedule of transfers and capital projects as shown on Page 159 of the agenda packet. The Budget Summaries Tables as shown on Pages 17 through 24 of the budget document for Fiscal Year (FY) 2021/22 Operating and Capital Budget were also summarized and discussed at length.

Mayor Pro Tem Salimi asked whether additional funding could be allocated for FY 2023 through 2026 that may help fill the gap for unfunded projects but Mayor Martinez-Rubin suggested that had been taken into account already and required comparison between one document to another. She understood there was software to identify specifics in finance data which software the City does not currently have and that may have to be considered in terms of Information Technology (IT) improvements.

Mayor Pro Tem Salimi suggested the City of Pinole, FY 2021/22 Through FY 2025-26, Five-Year CIP Funded Summary Table could be modified with the information for Measure S 2014 to add the years from 2023 to 2026 with gas tax funds identified in the hope that the unfunded project amount would be ultimately reduced, although Mr. Murray clarified the number would not necessarily be reduced due to deferring projects each year, investment in roads etc. but the table could be modified and filled out with a forecast of future revenues and expenditures.

If City invested \$500,000 per year in roads, in four years, the unfunded amount would be greater than it was currently even in current dollars since the City was underinvesting.

Mayor Pro Tem Salimi asked that a cul-de-sac for Brandt Court and a Bike Master Plan be added to the CIP

Mr. Murray clarified the CIP was a five-year planning document, does not commit the City to anything, and the City Council may identify the completion of the Brandt Court cul-de-sac as an unfunded project. While there may be questions on feasibility and the ability of the City to undertake the project it could be listed on the CIP where it would formally receive an appropriation as part of the budget. If a year-one project, it would be formally funded under the budget, however, the practicalities of the project would still have to be discussed by the City Council.

Mayor Martinez-Rubin suggested more than the monetary costs should be associated with any discussion surrounding the Brandt Court cul-de-sac.

Mr. Murray also clarified the status of the unfunded Active Transportation Plan which would cover bicycles, pedestrians and a Bike Master Plan. He otherwise provided an update on the receipt of funds from the American Rescue Plan Act (ARPA) with additional funding anticipated through a federal infrastructure bill. For the purposes of the CIP, he asked that specific decisions be made on the funding and timing for specific projects, and the Finance Subcommittee was asked to decide if a project was not included in the CIP, determine where the money would come from such as from the General Fund unassigned fund balance unless funding could be reduced from one CIP project to fund another CIP project.

Treasurer Swearingen understood if the City's budget was approved by the City Council at its next meeting there would be funding to continue the roadwork improvements and he was satisfied with that progress. He again asked that funds be allocated to budget Car Show activities and was informed that would be part of the next agenda item. He also again suggested Emergency Power for Critical Care Facilities should be included in the CIP as a funded project and the costs investigated for including City Hall, the Senior Center and possibly the Youth Center.

Mr. Murray reported a consultant was in the process of updating the City's Emergency Operations Plan, one of the Strategic Plan strategies, with an analysis of the City's emergency power needs and energy conservation assessment of key facilities. Staff was unable to provide a recommendation or cost figure for that project at this time pending the completion of the consultant's analysis, but City Hall does have sufficient power for public safety in the event of an emergency.

Treasurer Swearingen suggested the project warranted urgent attention, the City should be making headway on emergency generators and the project should be shovel-ready when funds become available.

Mayor Martinez-Rubin found there was a gap between the consultant's work to update the City's Emergency Operations Plan and funding needs to address the City's Emergency Power for Critical Care Facilities.

Mr. Murray acknowledged the gap had not been well defined and an assessment was needed to define the gap and the costs. He also acknowledged there had been power outages at the City Hall facility due to a number of reasons, none of which would fall under the unfunded item, which was more about resiliency and redundant power supplies. The City Hall facility does have emergency power through a diesel generator and was fully operational in the event of an emergency. The City Council may earmark funding and identify a source of funding that could be used based on what was eventually learned from the consultant's assessment.

Mayor Martinez-Rubin suggested it made more sense to have some specific projects identified that would fulfill what the Emergency Power for Critical Care Facilities project meant today. Based on the discussion, the Finance Subcommittee would not make a recommendation to the City Council on this matter, and if the item comes up for discussion at the City Council level staff could provide specific information.

As to the Faria House Funding project the Finance Subcommittee (with the exception of Mayor Pro Tem Salimi who recused himself from the discussion of this project due to a potential conflict of interest) agreed funding be identified for the project. There was understanding that one-time source funding had been available given the sale of the Pinole Assisted Living Facility which funds had gone to the General Fund and could be used towards the renovation, with the funding amount to be determined by the City Council. As to the City Hall repainting project there was a recommendation to enhance the planting around City Hall via the existing pots which were absent any flowers, with the Pinole Garden Club having expressed interest in planting with the assistance of a small fund, and staff again noted this item would be part of the discussion for Item D2.

Regarding the recommendation for a different use of the Pinole Valley Park soccer field, as proposed by Treasurer Swearingen, Mr. Murray suggested the recommendation would be better considered as part of the Park Master Plan discussion of amenities.

Mayor Martinez-Rubin encouraged staff to coordinate the timing of the Park Master Plan with any improvements to the soccer field.

Mr. Murray identified the Pinole Valley Park Soccer Field Rehabilitation project and the Finance Subcommittee recommendation to delay any improvements to South Soccer Field #2, as they go through the Park Master Plan process. He also acknowledged concern for adequate funding for future years maintenance to ensure the park remained in good condition. He suggested the addition of two maintenance positions that had been included in the budget should avoid poor maintenance in the future.

Treasurer Swearingen reiterated his recommendation to include \$30,000 for the Car Show in the budget. He advised he had to leave the meeting and if he had any additional questions he would pose them at the City Council meeting. He left the Zoom meeting at this time.

Treasurer Swearingen was thanked for his input.

Mr. Murray summarized the comments of the Finance Subcommittee and consensus including delay of the South Soccer Field #2 rehabilitation to be noted in the CIP; clarification the Bike Master Plan was part of the Active Transportation Plan and included on the unfunded list with a recommendation the Active Transportation Plan be funded with staff identifying potential funding sources and with no cost estimates available at this time; and consensus to revise the CIP to add the project as funded and take \$75,000 from the unassigned General Fund Balance to fund the project (with staff to provide additional information when the project goes before the City Council).

The Brandt Court cul-de-sac to be on the unfunded list (Mayor Pro Tem Salimi disagreed) but given the lack of unanimity the project was not included in the CIP with additional discussion available on this topic at the upcoming City Council meeting.

Mr. Murray added given that Mayor Pro Tem Salimi must recuse himself there was no unanimity for a recommendation for the Faria House Funding project and the project would not be added to the CIP funded list at this time but there would be an opportunity to discuss that item at the City Council meeting.

As to the recommendation for additional funds for landscaping at City Hall, as Treasurer Swearingen had recommended, Mr. Murray suggested that request and the request for funds for the Car Show be discussed as part of Item D2.

2. Revised Proposed FY 2021/22 Operating and Capital Improvement Budget [Review and Provide Direction (Guillory)]

Director Guillory provided a PowerPoint presentation of the Revised Proposed FY 2021/22 Operating and Capital Improvement Budget. A preliminary version had been presented to the Finance Subcommittee at its last meeting with modifications made to the budget document and the organization itself based on comments received. The Final Proposed Budget would be presented to the City Council on June 15. Clarifying edits would be required to some portions of the document, incorporation of Finance Subcommittee modifications, and distribution to all stakeholders would occur prior to submittal to the City Council.

Following the adoption of the budget, staff would commence work on the Expenditure Plan for the ARPA funds and once a plan was in place a budget amendment would be proposed around September 2021.

Mayor Pro Tem Salimi asked for the addition of a line item for City of Pinole promotional events to include all types of activities using the General Fund balance, for activities such as fireworks display and car shows that could be considered on a yearly basis, dedicated to any type of group that wanted to promote business and advocate for the City of Pinole. He suggested the funds could also be used by the Recreation Department for any events on behalf of the City with the funds possibly in the amount \$100,000.

Mr. Murray confirmed that City support for the Car Show and fireworks had been discussed by the City Council and had been assigned General Fund funds which could be appropriated for special events. The reorganization of the organizational chart of the City would go into effect in the next fiscal year. The Community Services Department would handle recreation and other public facing functions. The City had not had a single home or point of contact that was responsible for interfacing with private event sponsors which was needed, nor does the City have a formal economic development function, both which would be formalized in the new organizational structure. City staff would have to come before the City Council for the approval of policies, procedures, and identification of City events the City may provide funding. It would be a benefit to the community to set aside some funding at this time with a future discussion on how that funding would be expended.

Mr. Murray also referenced Treasurer Swearingen's recommendation for enhanced City Hall landscaping, funding for the Car Show and broader city support for community events, as current recommended modifications to the budget.

Mayor Martinez-Rubin would like to see a list of events historically supported by the City with assistance by City staff and the associated costs, such as the Veteran's Day event which had largely been organized by the Pinole Historical Society with assistance from other groups included televising by Pinole TV and use of the park. There were other non-budgeted events that had been a benefit to the community that needed to be discussed further by the City Council. She asked if the \$100,000 in funds the Mayor Pro Tem had recommended would include the cost for the fireworks display and the Car Show. She suggested additional funds may be necessary or absorbing funds currently in the Community Events funds. She recognized the City would contribute via staff time and suggested there were means to support such events that do not involve public funds. While she supported more funding for community events, she was uncertain which events should be allocated funds which should be discussed further by the City Council.

Mayor Pro Tem Salimi was uncertain of the correct number of funds that should be identified for community events and agreed more discussion was needed. As to the Car Show, he asked staff whether or not something could be organized for this year and Mr. Murray advised the Finance Subcommittee could not make that budget decision, it was up to the City Council but there was still time for the event to be held this year. The Finance Subcommittee may direct staff to include funding in the proposed budget for the Car Show as a separate item. He clarified City Council direction related to the fireworks display.

The City Council had not decided to provide funding in the amount of \$40,000 in the budget, but directed staff to come back with a plan for how they could have a firework display in July 2022 at a cost of no more than \$40,000. That item should be removed from the budget unless the Finance Subcommittee decided to take other action. Staff would be happy to add what they had estimated would be \$30,000 of City costs to support the Car Show.

At this time the Finance Subcommittee directed staff to modify the budget with \$20,000 for City Hall landscaping. Mayor Martinez-Rubin supported \$15,000 for the Car Show but wanted the City Council to ultimately decide the rest and Mayor Pro Tem Salimi supported the Car Show but was uncertain of the actual cost and supported the \$30,000 estimate provided by staff while agreeing it should be discussed further by the City Council.

Mr. Murray detailed the work involved to support the Car Show. He did not believe that \$30,000 in additional funding would be required to support the event but the City Council must make the affirmative decision it had the resources to make this investment. If \$15,000 was budgeted and the City Council would like to see staff make this work that would be adequate for staff to proceed. If the Finance Subcommittee recommended and the City Council approved \$15,000 it provided staff with direction to provide the necessary support and that was all the authorization that staff needed to provide the necessary staffing both out of the \$15,000 and the existing budget. If the City Council agreed to \$15,000 that was all staff needed to support the event.

There was Finance Subcommittee consensus to add \$15,000 in the budget for the Car Show.

As to earmarking funds for other City/community events, other than the Car Show, Mayor Martinez-Rubin and Mayor Pro Tem Salimi supported a line item for Other City Events or City Events in the amount of \$100,000 from the unassigned fund balance.

Mayor Pro Tem Salimi also asked City staff to provide a list of staffing levels from 2008 during the Great Recession to allow a comparison to where they were today and to provide information on the costs to keep City Hall Offices open Monday through Friday after the end of the COVID-19 pandemic. He would like to see what benefits there would be to the City, and Mr. Murray advised he would have to research what led to the current hours of operation which was an operational not a budget question.

Director Guillory confirmed there was data available on the staffing levels that could be provided to the City Council at its next meeting.

Mayor Pro Tem Salimi also asked about the status of code enforcement which he understood was not operational on weekends and holidays and responding to public complaints, sought additional funding to allow code enforcement to occur during weekends and holidays.

Mr. Murray advised the current Code Enforcement Officer worked Monday through Friday. Code Enforcement does not address abandoned vehicles or refuse and litter in a public area which was a maintenance issue. He acknowledged the need to do a better job to address the public's perception there was more litter and abandoned vehicles on weekends than weekdays and they needed to understand more of the dynamics of that issue and how to address it before assuming more code enforcement staff was the solution. A presentation would be made to the City Council in July on the City's Code Enforcement Program and that issue could be discussed further at that time.

Mayor Pro Tem Salimi asked whether or not a line item could be dedicated for staff to advocate for the City of Pinole for services required as part of Measure X and to allow adequate staff to work on those items.

Mayor Martinez-Rubin asked staff to opine since she understood the City Council was not to advocate for City staff or lobby on issues and Mr. Murray commented that using public resources to advocate for a position on a voter measure was not permitted although Mayor Pro Tem Salimi clarified he was requesting advocacy on funding to the City of Pinole to be used for fire services.

Mr. Murray explained that was already within the normal responsibilities of City staff and was also a shared responsibility with elected officials. The allocation of Measure X resources would be made by the Contra Costa County Board of Supervisors. Fire Chief Wynkoop had advocated for the Pinole community in that venue for that specific need and it was more a question of allocation of staff time than additional resources. He added one of the Strategic Plan strategies was to add intergovernmental relations functions the City currently does not have and which would be discussed in the future. Some jurisdictions had lobbyists and while he was not suggesting Pinole hire a lobbyist, he reiterated that Fire Chief Wynkoop had invested time on Measure X and the fire services model which continued to be a priority.

Fire Chief Wynkoop confirmed the City Manager's assessment of the situation.

Mayor Pro Tem Salimi asked staff to advise when a private lobbyist should be considered so that funding could be identified.

Mayor Martinez-Rubin referenced Page 72 of the budget where the Excel spreadsheet had been converted to the PDF format and had missed some information. She otherwise asked whether weed abatement would include the use of goats, and Fire Chief Wynkoop reported the contractor found it cumbersome due to the number of small divisions needed to be abated as opposed to large acreage for the goats to abate those areas which would be addressed via normal weed abatement methods. He described the most robust weed abatement in the City to date would be conducted albeit not with goats at this time.

Mayor Martinez-Rubin asked whether the weed abatement would also include defensible space and Fire Chief Wynkoop advised that they would be working in concert with the Public Works Department and with the Fire Department's work to enhance those efforts

particularly in those areas they may not typically do but which posed imminent fire threats. Creek maintenance was the responsibility of the East Bay Municipal Utility District (EBMUD) although given the imminent threat, the Fire Department would take care of those areas as well.

Mayor Martinez-Rubin referenced Page 88 of the budget document, and the FY 2021/22 Key Priorities and Projects, Develop a plan to address the deteriorating “snack shack” at Fernandez Park, and suggested there could be community volunteers interested in the project which could minimize costs either through labor assistance or donation of materials. Page 112 of the budget, Improvements, Deferred Collection Repairs, she asked whether that would be more suitable for funding via the ARPA funds

Mr. Murray advised that Improvements, Deferred Collection Repairs was already in the budget, with the funding source the Sewer Fund. He confirmed modifications would be made to the budget after decisions by the City Council how the ARPA funds would be expended. Also as part of the mid-year budget review in January 2022, additional modifications may be made after there was a better sense of revenue trends for the year.

Mayor Martinez-Rubin also noted that some information had been truncated from Page 113 of the budget document which needed to be corrected. Also, Page 218 of 271 of the agenda packet included a percentage decrease in the budget as compared to last year for code enforcement which Mr. Murray clarified may be due to pay-out for employees and Director Guillory provided additional clarification.

Mayor Martinez-Rubin spoke to Page 126 of 271 of the agenda packet which included no information on a code enforcement vehicle for the code enforcement officer and asked whether it was fully paid, to which Mr. Murray confirmed a vehicle had been recently purchased for the code enforcement officer and the entry was a phantom entry when the vehicle was purchased in the last fiscal year with that information to be cleaned-up and removed.

Mayor Martinez-Rubin referenced Page 230 of 271, noted again truncated text should be corrected. Page 24 of 271 included a table referencing a Management Analyst with no information for this fiscal year, and Mr. Murray clarified the General Government Department had been used by cities as a clearing house for certain citywide expenses. The Management Analyst was now a part of the City Manager’s Office, budgeted to the General Government Department and which position did not go away but was moved to the City Manager’s Office summary.

Mayor Martinez-Rubin also referenced Page 157 of 271 of the agenda packet and the entry for mural maintenance, under General Government, Professional Services, in the amount of \$10,000. She asked if the funds were intended to be used citywide. She would like to see a line item for the maintenance of City murals throughout the City but recognized it would require staff research as to whether the murals were located on City property.

Mr. Murray confirmed staff had conducted research on its public murals in public spaces, and explored the feasibility of refreshing those murals, many of which were painted by individuals no longer in the area or no longer practicing, necessitating a greater discussion. There was some public art funding as part of the Development Agreement (DA) for the Sprouts project, but an item could be added to the budget for a Fiscal Year 2022 Work Plan item in the appropriate department to review the public art fund and murals and provide a recommendation to the City Council.

Mayor Martinez-Rubin also referenced a statement in a recent staff report about not having new developers set aside funding for public artwork. For the time being she would like staff to take a look at both matters as they related to funding for citywide public works of art. Also, she noted the Gateway Project included funding to be set aside for public art but she was uncertain whether the funds were to be used only on the premises or elsewhere in the City.

Assistant City Manager Hector De La Rosa reported that funds for public artwork from the Gateway Project had been provided through the DA for the project and were available for artwork within the development and throughout the community. The funds were in a liability account in the General Fund.

Mr. Murray verified the funds were in a small reserve in the General Fund. He also confirmed that some cities required new developments to provide public art on-site of the development or pay an in-lieu fee. That component had been negotiated as part of the Gateway Project DA. The City of Pinole does not have a Public Art Policy and he did not expect more revenue that would warrant such a policy.

Mayor Martinez-Rubin suggested \$10,000 was insufficient for maintenance of public art and suggested it be included in the line item for \$80,000 to \$90,000 which Mayor Pro Tem Salimi also supported.

Mayor Martinez-Rubin also asked of the status of the recommendations from the Beautification Ad Hoc Committee and Director Guillory identified \$40,000 as the recommendation for the Awareness Campaign, \$20,000 for the Art Program, \$375,000 for the Tree Master Plan, with possible funding through grants and \$400,000 for Community Clean-Up Events and the installation of High-Capacity Solar Powered Compacting Trash Bins at the parks.

Mr. Murray suggested if the Finance Subcommittee had any small line item edits they should be sent to Director Guillory. The budget document would be reviewed again with clarifying comments, clean-up and formatting edits done prior to City Council presentation. He also provided an overview of the recommendations from the Beautification Ad Hoc Committee and clarified the clean-up, awareness and art recommendations appeared to be a collective \$60,000 estimate and those items were not included in the operating budget. If the Finance Subcommittee wanted to see those items funded they could be added.

Director Guillory again highlighted the recommendations from the Beautification Ad Hoc Committee and Mr. Murray understood the Mayor's recommendation was to include the \$60,000 that was estimated for clean-up, awareness, and the art program to be added to the Operating Budget if it was not already there and to include the header as described in the recommendations from the Beautification Ad Hoc Committee. He also clarified the SMART solar trash bins had been included in the CIP on the unfunded project list with a source of funding not identified.

Mayor Pro Tem Salimi asked that the SMART solar trash bins be funded and Mayor Martinez-Rubin suggested that be discussed further with the City Council on June 15.

Mr. Murray clarified there was consensus from the Finance Subcommittee to add \$60,000 to the budget for clean-up, education awareness, and art with the knowledge it was an estimate at this time.

Mayor Martinez-Rubin also noted the code enforcement officer entry and decrease in benefits needed to be clarified by staff before the item goes before the City Council.

The following speaker submitted written comments that were read aloud and would be filed with the agenda packet for this meeting: **Rafael Menis**.

Director Guillory suggested the changes offered through public comment would be good changes to be made to the next iteration of the budget document and Mr. Murray added changes would be incorporated to the budget to the extent feasible.

The Finance Subcommittee thanked staff for their hard work.

E. ADJOURNMENT

At 6:21 p.m., Mayor Martinez-Rubin adjourned the meeting to the next Finance Subcommittee meeting.

Submitted by:



Heather Iopu, City Clerk

APPROVED BY FINANCE SUBCOMMITTEE: August 10, 2021

